**Vineland Public Charter School  
Regular Board Meeting  
December 20, 2021  
Convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 5:31 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and the Reminder on June 17, 2021. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Dennis Zakroff | |
| IV. | ROLL CALL | | |
|  | A. | Vanessa Phillips, President -Present  Art Capriotti, Trustee -Present Fatma Gadalla, Trustee -Present Octavio Mendez, Trustee -Present Tessa McKenna, Trustee -Present | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO -Present CCCSN Executive Director -Present  CCCSN Deputy Director -Present  Christina Murphy, Treasurer- Present Dennis Zakroff, Board Secretary/Business Administrator- Present Matthew Larson, Principal -Present Joseph Zlotek, Assistant Principal- Absent |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Ms. Fatma Gadalla and second by Mr. Art Capriotti to adjourn the work session at 5:32 PM. | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips- Yes  Mr. Art Capriotti- Yes Ms. Fatma Gadalla, -Yes  Mr. Octavio Mendez -Yes Ms. Tessa McKenna – Yes  All were in favor and the motioned was carried. | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 5:33 PM. | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips- Yes  Mr. Art Capriotti- Yes Ms. Fatma Gadalla, -Yes  Mr. Octavio Mendez -Yes Ms. Tessa McKenna – Yes  All were in favor and the motioned was carried. | |
| IX. | APPROVE MINUTES | | |
|  | A. | Motion by Ms. Vanessa Phillips and second by Ms. Tessa McKenna to approve the Minutes of the Regular and Executive session meetings held on November 22, 2021. | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips- Yes  Mr. Art Capriotti- Yes Ms. Fatma Gadalla, -Yes  Mr. Octavio Mendez -Yes Ms. Tessa McKenna – Yes  All were in favor and the motioned was carried. | |
| X. | OLD BUSINESS - None | | |
| XI. | FINANCE | | |
|  | A. | Motion by Mr. Octavio Mendez and second by Mr. Art Capriotti to approve items 1 through 11 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of November 2021. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of November 2021.(Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $423,048.10. |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  November 30, 2021 - $128,320.04 December 15, 2021 - 124,185.48 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for November 2021. (Backup L-6) |
|  |  | 8. | Recommend to approve proposal with ESS in the amount of $1,851.00. (Back-up L-7) |
|  |  | 9. | Recommend approving the proposal with Progreen Landscaping in the amount of $1,300.00 (Back-up L-8) |
|  |  | 10. | Recommend to approve the donation from DonorChoose for Mrs. Nagle's Lovely Lending Library for Learning." ( Back-up L-9) |
|  |  | 11. | Recommend to approve the invoice with American Repertory Ballet in the amount of $250. (Back-up L-10) |
|  | B. | ROLL CALL  Ms. Vanessa Phillips- Yes  Mr. Art Capriotti- Yes Ms. Fatma Gadalla, -Yes  Mr. Octavio Mendez -Yes Ms. Tessa McKenna – Yes  All were in favor and the motioned was carried. | |
| XII. | POLICY UPDATES -None | | |
| XIII. | PERSONNEL | | |
|  | A. | Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Phillips to approve items 1 and 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Backup PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|  | B. | ROLL CALL  Ms. Vanessa Phillips- Yes  Mr. Art Capriotti- Yes Ms. Fatma Gadalla, -Yes  Mr. Octavio Mendez -Yes Ms. Tessa McKenna – Yes  All were in favor and the motioned was carried. | |
| XIV. | FACILITIES (NONE) | | |
| XV. | SCHOOL OPERATIONS | | |
|  | A. | Motion by MS. Vanessa Phillipsand second by Mr. Art Capriotti to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Matthew Larson |
|  | B. | ROLL CALL  Ms. Vanessa Phillips- Yes  Mr. Art Capriotti- Yes Ms. Fatma Gadalla, -Yes  Mr. Octavio Mendez -Yes Ms. Tessa McKenna – Yes  All were in favor and the motioned was carried. | |
| XVI. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Ms. Tessa McKenna and second by Mr. Octavio Mendez to accept the Executive Director's reports.   1. Report as presented by Mrs. Garcia 2. Reporting on the School demographics (Back-up E-1) 3. Resolution to approve the Gifted and Talented Program (Back-up E-2) 4. Resolution to approve the HIB Report. (Back-up E-3) 5. Resolution to approve the Three-Year ESL Program. (Back-up E-4) | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips- Yes  Mr. Art Capriotti- Yes Ms. Fatma Gadalla, -Yes  Mr. Octavio Mendez -Yes Ms. Tessa McKenna – Yes  All were in favor and the motioned was carried. | |
| XVII. | ADJOURNMENT | | |
|  | A. | Motion by Ms. Fatma Gadalla and second by Mr. Art Capriotti to adjourn the meeting at 6:01 PM. | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips- Yes  Mr. Art Capriotti- Yes Ms. Fatma Gadalla, -Yes  Mr. Octavio Mendez -Yes Ms. Tessa McKenna – Yes  All were in favor and the motioned was carried. | |
|  | C. | Next Meeting is on January 24, 2022. | |

Respectfully Submitted;

Dennis Zakroff

Business Administrator / Board Secretary