**Vineland Public Charter School  
Work Session/Regular Board Meeting  
January 25, 2021  
Convened at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ, 08361**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 5:34 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on June 17, 2020 | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Mr. Garcia | |
| IV. | ROLL CALL | | |
|  | A. | Vanessa Phillip, President – ABSENT  Rudy Zuniga, Vice-President – ABSENT  Art Capriotti, Trustee – Present (By Phone) Octvaio Mendez, Trustee – Present (By Phone) Fatma Gadalla, Trustee – Present (By Phone) | |
|  | B. | Also Present: | |
|  |  | 1. | CCCSN Executive Director – Present (By Phone) CCCSN Deputy Director – Present (By Phone) Christina Murphy, Board Secretary/Business Administrator – Present (By Phone) Mike McClintock, Assistant Business Administrator – Present  Brian Caulford, Comptoller – ABSENT  Kim Garcia, Principal – ABSENT  Matthew Larson, Assistant Principal – Present – Late  Joseph Zlotek, Assistant Principal - ABSENT  Courtney Alvarez, Director of Human Resources – Present (By Phone) AnneMarie Lucchesi, Bookkeeper – ABSENT |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask question pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Fatma Gadalla second by Art Capriotti to adjourn the work session at 5:36 PM. | |
|  | B. | ALL IN FAVOR  Art Capriotti, Trustee – Yes Octvaio Mendez, Trustee – Yes  Fatma Gadalla, Trustee – Yes  **Motion passed on an unanimous roll call vote.** | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 5:37PM. | |
|  | B. | ROLL CALL  Art Capriotti, Trustee – Yes Octvaio Mendez, Trustee – Yes  Fatma Gadalla, Trustee – Yes  **Motion passed on an unanimous roll call vote.** | |
| IX. | OPEN TO PUBLIC | | |
| X. | APPROVE MINUTES | | |
|  | A. | Motion by Art Capriotii and second by Octavio Mendez to approve the Minutes of the Regular and Executive session meeting held on December 21, 2020. | |
|  | B. | ROLL CALL  Art Capriotti, Trustee – Yes Octvaio Mendez, Trustee – Yes  Fatma Gadalla, Trustee – Yes  **Motion passed on an unanimous roll call vote.** | |
| XI. | OLD BUSINESS | | |
| XII. | FINANCE | | |
|  | A. | Motion by Art Capriotti and second by Octavio Mendez to approve items 1 through 13 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of December 2020. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2020. The Treasurer's Report and the Secretary's Reports are in agreement for the month of December 2020.(Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $384,965.33 |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  December 31, 2020 - $127,373.60 January 15, 20221 - $100,696.86 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification reports for December 2020. (Backup L-6) |
|  |  | 8. | To accept the donation from DonorsChoose as described in the attachment on behalf of Ms. Fisher's classroom (Back-up L-7) |
|  |  | 9. | To approve tuition reimbursement request for Stefanie Alvarez (shared service Food Director from Vineland Public Charter School) for $4452, to be shared between BPCS and MPCS, as well as preapproval for the upcoming semester in the same amount. (Backup L-8) |
|  |  | 10. | To approve the adjustments to VPCS's CARES fund budget as attached. (Back-up L-9) |
|  |  | 11. | To approve the invoice for the international Wolf Center in the amount of $325.00. (Back-up L-10) |
|  |  | 12. | To increase pro-rated salary of Kim Garcia by $5,000 to $138,900 for additional training and responsibilities, effective 1/1/2021. |
|  |  | 13. | To approve teacher Kristen Connors to supply homebound instruction, as needed, at a rate of $25 an hour. |
|  | B. | ROLL CALL  Art Capriotti, Trustee – Yes Octvaio Mendez, Trustee – Yes  Fatma Gadalla, Trustee – Yes  **Motion passed on an unanimous roll call vote.** | |
| XIII. | POLICY UPDATES | | |
|  | A. | Motion by Fatma Gadalla and second by Octavio Mendez to approve item 1 under Policy. | |
|  |  | 1. | Emergency Paid Sick Leave and Expanded Family & Medical Leave Act expired December 31, 2020 with no extension. |
|  | B. | ROLL CALL  Art Capriotti, Trustee – Yes Octvaio Mendez, Trustee – Yes  Fatma Gadalla, Trustee – Yes  **Motion passed on an unanimous roll call vote.** | |
| XIV. | PERSONNEL | | |
|  | A. | Motion by Fatma Gadalla and second by Octavio Mendez to approve items 1 and 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Backup PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|  | B. | ROLL CALL  Art Capriotti, Trustee – Yes Octvaio Mendez, Trustee – Yes  Fatma Gadalla, Trustee – Yes  **Motion passed on an unanimous roll call vote.** | |
| XV. | FACILITIES (None) | | |
| XVI. | PRINCIPAL'S REPORT | | |
|  | A. | Motion by Fatma Gadalla and second by Art Capriotti to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Matthew Larson |
|  | B. | ROLL CALL  Art Capriotti, Trustee – Yes Octvaio Mendez, Trustee – Yes  Fatma Gadalla, Trustee – Yes  **Motion passed on an unanimous roll call vote.** | |
| XVII. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Art Capriotti and second by Fatma Gadalla to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Dr. Garcia.  Cares Act: Additional monies to be received  Audit complete in February  Pretty good transition back into the building  Mr. Zuniga – board resignation after 3 absences  Mr. Capriotti – commented that 400 student enrollment is great  Bond shareholder meeting  Ms. Gadalla wanted to thank all the teacher for doing a great job. |
|  | B. | ROLL CALL  Art Capriotti, Trustee – Yes Octvaio Mendez, Trustee – Yes  Fatma Gadalla, Trustee – Yes  **Motion passed on an unanimous roll call vote.** | |
| XVIII. | ADJOURNMENT | | |
|  | A. | Motion by Fatma Gadalla and second by Art Capriotti to adjourn the meeting at 6:05 PM. | |
|  | B. | ALL IN FAVOR  **VOICE VOTE-FOUR (4) AYES** | |
|  | C. | Next Meeting is February 22, 2021 | |

Respectfully Submitted;

Christina Murphy

Board Secretary/Business Administrator