Vineland Public Charter School
Work Session/Regular Board Meeting Minutes
February 25, 2019
convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Avenue Vineland, NJ 08361

I. CALLED TO ORDER

A. Call to Order by the Board President 5:35 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times on July 12, 2018.

III. PLEDGE OF ALLEGIANCE

A. Led by Board President.

IV. ROLL CALL

A. Vanessa Phillips - PRESENT
Rudy Zuniga - PRESENT
Art Capriotti - PRESENT
Dawn Coraluzzo - PRESENT
Fatma Gadalla – ABSENT

B. Also Present:

1. CCCSN - Executive Director (by phone)
CCCSN - Deputy Director (by phone)
Christina Murphy - Business Administrator/Board Secretary – PRESENT
Dr. Shay Richardson - Assistant Business Administrator – PRESENT
Kim Garcia - Acting Principal - ABSENT
Lisa Zuniga - Director, Human Resources - PRESENT

V. REVIEW OF AGENDA

A. Questions - None

VI. OPEN TO PUBLIC

1. For questions related to agenda items only.

VII. ADJOURNMENT OF WORK SESSION

A. Motion by Dawn Coraluzzo and second by Rudy Zuniga to adjourn the work session at 5:38 PM.

B. ALL IN FAVOR
Voice Vote – Four (4) AYES

VIII. CALLED TO ORDER

A. Regular meeting called to order by the Board President at 5:39 PM.

B. ROLL CALL
Vanessa Phillips - PRESENT
Rudy Zuniga - PRESENT
Art Capriotti - PRESENT
Dawn Coraluzzo - PRESENT

IX. AUDIT PRESENTATION

A. Presentation of the 2017-2018 Financial Audit by Christina Murphy, Business Administrator.

B. Motion by Dawn Coraluzzo and second by Art Capriotti to approve the 2017-2018 Comprehensive Annual Financial Report as presented and to certify that the CAFR was discussed in public session and copies of the Audit Summary were made available to the public.

C. ROLL CALL
Vanessa Phillips - YES
Rudy Zuniga - YES
Art Capriotti - YES
Dawn Coraluzzo – YES
Motion passed on a unanimous Roll Call vote

X. CORRECTIVE ACTION PLAN

A. Motion by Dawn Coraluzzo and second by Rudy Zuniga to approve the Corrective Action Plan for finding 2018-001, as presented and attached. (Backup CAP-1)

B. ROLL CALL
Vanessa Phillips - YES
Rudy Zuniga - YES
Art Capriotti - YES
Dawn Coraluzzo – YES
Motion passed on a unanimous Roll Call vote

XI. CERTIFICATION OF IMPLEMENTATION

A. Motion by Dawn Coraluzzo and second by Art Capriotti to approve the Certification of Implementation of the Corrective Action Plan. (Backup COI-1)

B. ROLL CALL
Vanessa Phillips - YES
Rudy Zuniga - YES
Art Capriotti - YES
Dawn Coraluzzo – YES
Motion passed on a unanimous Roll Call vote

XII. OPEN TO THE PUBLIC

XIII. EXECUTIVE SESSION – None.

XIV. APPROVE MINUTES

A. Motion by Dawn Coraluzzo and second by Rudy Zuniga to approve the Minutes of the Regular meeting held on January 28, 2019. (Backup M-1)

B. ROLL CALL
Vanessa Phillips - YES
Rudy Zuniga - YES
Art Capriotti - YES
Dawn Coraluzzo – YES
Motion passed on a unanimous Roll Call vote

XV. OLD BUSINESS - None at this time.

XVI. FINANCE

A. Motion by Dawn Coraluzzo and second by Rudy Zuniga to approve items #1 through #8 under Finance.

1. Recommend approval of line item transfers for the Month of January 2019. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2019. The Treasurer's Report and the Secretary's Reports are in agreement for the month of January 2019.(Backup materials L-3)
4. Recommend approval of the following bills list as attached:
   January 28, 2019 - February 21, 2019 - $378,984.73 (Backup L-4)
5. Recommend approval of the following payrolls (Backup L-5):
   January 31, 2019 - $111,327.83
   February 15, 2019 - $109,854.96
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend approval of the expense reclassification report for January 2019.(Backup L-6)
8. Recommend approval of the proposal from Tori's Critters to bring five species of animals to school for a presentation at a cost of $180.00. (Backup L-7)

B. ROLL CALL
Vanessa Phillips - YES
Rudy Zuniga - YES
Art Capriotti - YES
Dawn Coraluzzo – YES
Motion passed on a unanimous Roll Call vote

XVII. POLICY UPDATES

A. Motion by Dawn Coraluzzo and second by Art Capriotti to approve item #1 under Policy.

1. Recommend approval of policies in New Jersey Policy Alert No. 217, January 2019, for a Second Reading and Adoption. (Backup POL-1)

B. ROLL CALL

Vanessa Phillips - YES
Rudy Zuniga - YES
Art Capriotti - YES
Dawn Coraluzzo – YES
Motion passed on a unanimous Roll Call vote

XVIII. PERSONNEL

A. Motion by Dawn Coraluzzo and second by Art Capriotti to approve items #1 through #2 under Personnel.

1. Recommend approval of the staff list and salaries for the 2018-19 school year as attached. (Backup PER-1)
2. Recommend approval and/or ratification, as appropriate, of the personnel actions listed in the attached with effective dates as indicated. (Backup PER-2)

B. ROLL CALL
Vanessa Phillips - YES
Rudy Zuniga - YES
Art Capriotti - YES
Dawn Coraluzzo – YES
Motion passed on a unanimous Roll Call vote

XIX. FACILITIES - To be addressed under the Executive Director's Report.

XX. COMMUNITY - None at this time.

XX1. SCHOOL OPERATIONS

A. Motion by Dawn Coraluzzo and second by Rudy Zuniga to approve items #1 through #5 under School Operations.

1. Recommend approval of Field Trips for the current school year as per the attached. (Backup SO-1)
2. Recommend approval to amend the 2018-2019 school year calendar to make five days (June 17-21, 2019) half days with early dismissal.
3. Recommend approval of the Principal's Report as presented. (Backup SO-2)
4. Recommend the board approve the request for the VPCS National Junior Honor Society to collect pet supplies for the Cumberland County SPCA. (Backup SO-3)
5. Recommend the board approve the Student Safety Data System Summary for the reporting period September 1 - December 31, 2018. (Backup SO-4)

B. ROLL CALL
Vanessa Phillips - YES
Rudy Zuniga - YES
Art Capriotti - YES
Dawn Coraluzzo – YES
Motion passed on a unanimous Roll Call vote

XX1I. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Dawn Coraluzzo and second by Art Capriotti to accept the Executive Director's reports.

- Van Drew Visit
- Sweeney Visit
- Meter Replacement
- Lights replacement – free of charge – under warranty

B. ROLL CALL
Vanessa Phillips - YES
Rudy Zuniga - YES
Art Capriotti - YES
Dawn Coraluzzo – YES
Motion passed on a unanimous Roll Call vote

XXI1I. OPEN TO PUBLIC

XXIV. ADJOURNMENT

A. Motion by Dawn Coraluzzo and second by Art Capriotti to adjourn the meeting at 6:28 PM.

B. ALL IN FAVOR
Voice Vote – Four (4) AYES

C. Next Meeting March 25, 2019

Respectfully submitted,

Christina Murphy
School Business Administrator/Board Secretary